



CPPA Newsletter

Presented by MNCC N7



Message from CDR Booth

Greetings CPPAs,

The year is moving right along, and summer is already here! That means a busy season for us, as PCS Season is in full swing. I know that you will keep being the professionals you are throughout the summer as you serve Sailors at your commands. Thank you for everything you do!

We've got a lot of changes coming up in the PCS process with improvements in the eCRM Workflow. The new processes will go through testing phases to identify any changes. If chosen for a testing phase, both you and the Sailors will work directly with MNCC Headquarters staff. Stayed tuned for more information on these new processes from MNCC Headquarters.

Thank you again for everything you do and make sure you take some time to enjoy the weather this summer!

- CDR Carl Booth

MyNavy Career Center (MNCC) N7 Updates

CPPA Information Sessions can
be found on

[DVIDS](#)

CPPA Info Session are posted
around the last week of the month

Please check the [CPPA Resource page](#) for more information about guidance, updates on training, and upcoming training dates. Save link to your favorites for easy access.

Note: Your RSC's weekly training schedule is always available online at the [RSCs contact page](#). Click on your RSC for information on scheduled trainings.

[Phase II CPPA Supervisor Courses:](#)

- 14 - 18 JUL 2025
- **Great Lakes, IL**
- Registration closes 4 JUL 2025
- 28 JUL - 1 AUG 2025
- **Jacksonville, FL**
- and
- **Pearl Harbor, HI**
- Registration closes for both 18 JUL 2025
- 4 8 AUG 2025
- **NB San Diego, CA**
- and
- **Dam Neck Annex, VA**
- Registration closes for both 25 JUL 2025





Navy Pay and Personnel Support Center (NPPSC) Updates

Key OPS Alerts and eCRM Case Routing Guidance

NPPSC Ops Alert 016-25 announces a streamlined, Quick Start Guide (QSG) & Standard Operating Procedures (SOP) for Transfers. A user friendly QSG/SOP to assist CPPAs and the TSCs to manage transfer cases efficiently.

NPPSC Ops Alert 017-25 updates NPPSC forms – 1300/5, 1300/6, 1420/1, 1420/3.

NPPSC Ops Alert 018-25 announces the MyPCS Travel Voucher will no longer be used for travel claim submissions. All travel claims must be submitted via eCRM/Salesforce following TPC Case Routing Guidance.

NPPSC Ops Alert 019-25 states use of the Government Travel Charge Card (GTCC) for executing Permanent Change of Station (PCS) orders is mandatory for all Navy travelers who are eligible for or already possess a GTCC.

NPPSC Ops Alert 020-25 Updates procedure for Prioritizing Military Excellence and Readiness Separations.

Find NPPSC Ops Alerts on the MyNavy HR website <https://www.mynavyhr.navy.mil/Support-Services/MyNavy-Career-Center/Pers-Pay-Support/CPPA-Resources/PPIBS-MPAS/>

Find Pers Pay eCRM Case Routing Guidance on the MyNavy HR website <https://www.mynavyhr.navy.mil/Support-Services/MyNavy-Career-Center/Pers-Pay-Support/CPPA-Resources/eCRM-Library/>

Registering for the CPPA Phase II Supervisor Course - There is a new way to register and request a course seat. **Class seats are ONLY available through MNCC N7, start by clicking on this link:**

→ [CPPA Phase II Supervisor Course Registration](#) ←

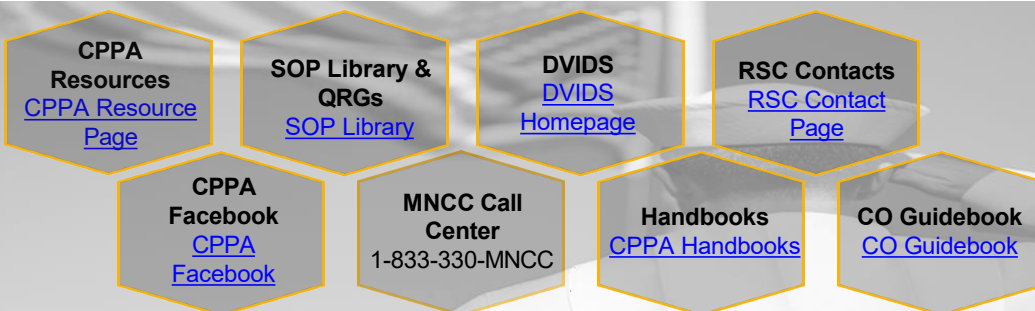
Click on the CPPA Phase II Supervisor Course Registration link in blue and it will take you to a registration form. You will receive an email from N7 to start your registration.

RSC Finder - For those that are unsure which RSC you fall under try our new [RSC finder](#) located on the RSC SharePoint and Web site. Just enter your UIC and it will populate with your RSC and TSC.

eUCFR Access? - There is a new [eUCFR user guide](#) to walk you through requesting access to eUCFR. It can be found at [mynavyhr.navy.mil/Support-Services/MyNavy-Career-Center/Pers-Pay-Support/TRIAD-Resources/EUCFR-Guide/](https://www.mynavyhr.navy.mil/Support-Services/MyNavy-Career-Center/Pers-Pay-Support/TRIAD-Resources/EUCFR-Guide/)

NP2 is on a strategic pause. TPC will no longer except travel submission's from NP2. All submission will be submitted via eCRM.

MilSuite Sunset. The [Navy PTG](#), [MMPA Read Guide](#) and [Pay Comp Sheet](#) can now be on Flankspeed with the SOPs. Each of the above has been linked to the document. The SOP Flankspeed site link is: https://flankspeed.sharepoint-mil.us/sites/MyNavyHR_MNCC/Lists/SOP%20PDFs/AllItems.aspx





CPPA Link Library

Don't use an internet search engine (e.g. Google, Yahoo, etc) to find a form. It is very likely that it will bring up an old form that the search engine has archived for faster results. Always download official forms directly from the official website of the relevant organization or government agency.

[BUMED Instructions](#)

[BUPERS Instructions](#)

[CPPA Resources Page](#)

[DFAS CL PAY COMP SHEET](#)

Direct Deposit [SF-1199A](#)

[DJMS MMAP Read Guide](#) [DOD Directives](#) [DOD FMR](#)

[DD Form 1-499](#) [DD Form 500-999](#) [DD Form 1000-1499](#)

[DD Form 1500-1999](#) [DD Form 2000-2499](#) [DD Form 2500-2999](#)

[DD Form 3000-3499](#)

[DOD Instructions](#)

[DOD Issuances DTM](#)

[DON Memo dtd 30June2020](#)

[DS 11 Form](#)

[JAG Instruction](#)

[Joint Travel Regulations](#)

[MILPERSMAN](#)

[NAVADMIN](#) [NAVMED Manual](#)

[NAVPERS Forms](#)

[NAVSUPINST](#)

[Navy PTG](#)

[NPPSC Forms](#)

[NPPSC Instructions](#)

[OF-1164](#)

[OPNAV Instructions](#)

[OPNAV Manuals](#)

[Passport Forms DS-11 / DS -82 / etc](#)

[SECNAV Forms](#)

[SECNAV Instructions](#)

[SECNAV-Manuals](#)

[SF Forms](#)

[CPPA SOPs](#)

[OPS Alerts/PPIBs/MPAs](#)

[US Navy Regulations](#)

